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## **PRIVACY POLICY ON THE PROCESSING OF PERSONAL DATA**

Pursuant to Articles 13-14 of EU Regulation 2016/679 (GDPR)

**Subjects:** candidates, clients, suppliers, collaborators, and other parties considered for the establishment of a contractual or pre-contractual relationship.

CAMILO VANEGAS | ARCHITECTS ENGINEERS, in its capacity as Data Controller of your personal data, pursuant to and for the purposes of EU Regulation 2016/679 (hereinafter referred to as "GDPR"), hereby informs you that the aforementioned legislation provides for the protection of individuals with regard to the processing of personal data and that such processing will be based on the principles of fairness, lawfulness, transparency, and the protection of your privacy and rights.

Your personal data will be processed in accordance with the legislative provisions of the aforementioned legislation and the confidentiality obligations therein.

The Controller may also become aware of special categories of personal data, in particular: Special data related to any declaration by the candidate regarding inclusion in protected categories pursuant to Law 68/99. The processing of such special categories of personal data will be carried out in accordance with Article 9 of the GDPR.

## **PURPOSE AND LEGAL BASIS FOR PROCESSING**

Your data will be processed for the following purposes related to compliance with legal obligations:

- Compliance with obligations imposed by national and international regulations, including those related to equal employment opportunities.

Your data will also be used for purposes related to the execution of measures related to contractual or pre-contractual obligations:

- Execution of pre-contractual measures to be taken at the request of the data subject.



## **PROCESSING METHODS**

Your personal data may be processed as follows:

- Using electronic computers.
- Manual processing using paper archives.

Each processing operation is carried out in compliance with the procedures outlined in Articles 6 and 32 of the GDPR, and through the adoption of the necessary security measures. Your data will be processed exclusively by personnel expressly authorized by the Controller and in particular by the following categories of authorized personnel:

- Within the personnel management sector.

## **COMMUNICATION**

Your data may be communicated to external parties for proper management of the relationship and in particular to the following categories of recipients, including all Data Processors duly appointed:

- Consultants and freelancers, including those working in association.

## **DISCLOSURE**

Your personal data will not be disclosed in any way.

## **DATA RETENTION PERIOD**

In accordance with the principles of lawfulness, purpose limitation, and data minimization under Article 5 of the GDPR, the retention period of your personal data is:

- The time necessary to evaluate the curriculum and in any case no longer than 2 years from the acquisition.



## **DATA CONTROLLER**

The Data Controller, under the Law, is:

CAMILO VANEGAS | ARCHITECTS ENGINEERS

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## **DATA SUBJECT'S RIGHTS**

You have the right to obtain from the Controller the erasure (right to be forgotten), restriction, update, rectification, portability, and objection to the processing of personal data concerning you. More generally, you can exercise all the rights provided for in Articles 15 to 22 of the GDPR.

You also have the right to lodge a complaint with the Supervisory Authority.

Last Update: 16/07/2025.

